

2020 ARCP recording where coronavirus (COVID-19) has impacted on trainee progression

Introduction

1. This document provides the codes for ARCP panels to use. It should be read in conjunction with *Supporting the COVID-19 Response: Enabling Progression at ARCP* published by the Statutory Education Bodies (SEBs) of the four nations (Northern Ireland Medical & Dental Training Agency, Health Education & Improvement Wales, NHS Education for Scotland and Health Education England).

New outcome – Outcome 10 – COVID 19

- It is intended that the outcome label appears in the dropdown menu on deanery systems such as TIS, TURAS and INTREPID.

Table 1 Outcome 10

Outcome	Label for dropdown	Applicable to
10.1	10.1 Progress is satisfactory but the acquisition of competencies/capabilities by the trainee has been delayed by COVID-19 disruption. Trainee can progress.	<ol style="list-style-type: none"> Trainee is not at a critical progression point Trainee is at a critical progression point in their programme, but the relevant Medical Royal College or Faculty has amended the curriculum and mandated that the competences/capabilities can be acquired at the next stage of training. <p>Note: Any additional training time necessary to achieve competencies/capabilities will be reviewed at the next ARCP.</p>
10.2	10.2 Progress is satisfactory but the acquisition of competencies/capabilities by the trainee has been delayed by COVID-19 disruption. Trainee is at critical point and additional training time is required.	<ol style="list-style-type: none"> Trainee is at a critical progression point in their programme where there has been no derogation to normal curriculum progression requirements given by the relevant Medical Royal College or Faculty (e.g. specific professional examination or mandatory training course). Trainee is at the critical progression point of approaching CCT and additional training will be required before the trainee can complete their training. For the majority of foundation doctors, it should be possible to use existing (i.e. non COVID) outcomes. In exceptional circumstances it can be used for foundation doctors. An Outcome 10.2 for foundation is a 'no-fault' outcome which indicates that progression is not possible. Additional training time will be required to enable an F1 doctor to gain their F1 Certificate of Completion (F1CC) and full registration or a F2 doctor to obtain their Foundation Programme Certificate of Completion (FPCC).

Supplementary C codes

3. The C codes will be used to in addition to documenting whether it is an Outcome 10.1 or 10.2. The label is intended to appear in systems' dropdown menus.

Table 2 C codes

Applicable outcome	Supplementary code – select ALL that apply	Label – to be used in system dropdown menus	Description
10.1	C1	Trainee at critical training progression point (but NOT at CCT) and derogation provided for the required exam	Trainee could not attempt the exam as it was cancelled due to COVID-19 disruption and will need to sit at the next available opportunity. Derogation allows the trainee to progress at this point with a time limit applied to passing the relevant exam.
10.1	C2	Trainee at critical training progression point (but NOT at CCT) and derogation provided for the applicable element of mandatory training	Trainee could not complete the mandatory training course as it was cancelled due to COVID-19 disruption and will need to attend at the next available opportunity. Derogation allows the trainee to progress at this point with a time limit applied to completing the course.
10.1 and 10.2	C3	Redeployment could not acquire required experience	Trainee could not acquire appropriate curriculum-related experience due to service changes/pressures from COVID-19, e.g. trainee transferred to work in General (internal) Medicine or similar redeployment.

Applicable outcome	Supplementary code – select ALL that apply	Label – to be used in system dropdown menus	Description
10.1 and 10.2	C4	Prolonged self-isolation needed during COVID-19	Trainee could not acquire appropriate curriculum-related experience during COVID-19 disruption due to need for prolonged self-isolation based on national guidance.
10.1 and 10.2	C5	Inadequate progress in this training year prior to COVID-19	Trainee was NOT on course to receive an outcome 1 or 6 prior to COVID-19 but, given the disruption an unsatisfactory outcome cannot be awarded as the trainee may have been able to achieve satisfactory progression by the time of the ARCP had there not been disruption.
10.1 and 10.2	C6	Incomplete evidence due to COVID-19	Due to COVID-19 disruption, incomplete information has been supplied and/or is available to the ARCP panel, e.g. trainee unable to obtain supervisor reports.
10.2	C7	Foundation – extra time required to gain F1CC/FPCC	<p>Trainee could not be awarded an outcome 1 or outcome 6. Given the COVID-19 disruption an unsatisfactory (non-COVID) outcome cannot be awarded as the trainee may have been able to achieve satisfactory progression by the time of the ARCP had there not been disruption.</p> <p>F1: extra time required to gain their F1 Certificate of Completion (F1CC) and full registration.</p> <p>F2: extra time required to gain Foundation Programme Certificate of Completion (FPCC).</p>

Applicable outcome	Supplementary code – select ALL that apply	Label – to be used in system dropdown menus	Description
10.2	C8	Royal College or Faculty exam cancelled with trainee at CCT date	Trainee could not attempt the exam as it was cancelled due to COVID-19 disruption and will need to sit at the next available opportunity.
10.2	C9	Royal College or Faculty mandatory training course cancelled with trainee at CCT date	Trainee could not attend a mandatory training course as it was cancelled due to COVID-19 disruption and will need to attend at the next available opportunity.
10.2	C10	Royal College or Faculty exam cancelled with trainee at critical progression point (not CCT) with no derogation.	Trainee could not attempt the exam as it was cancelled due to COVID-19 disruption. No derogation provided by the relevant Royal College or Faculty to normal curriculum requirements therefore additional training time is required.
10.2	C11	Royal College or Faculty mandatory training course cancelled with trainee at critical progression point (not CCT) with no derogation.	Trainee could not complete the mandatory training course as it was cancelled due to COVID-19 disruption. No derogation provided by the relevant Royal College or Faculty to normal curriculum requirements therefore additional training time is required.
10.1 and 10.2	C12	Other issue related to COVID-19 (please describe)	To capture any COVID-19 issue not covered by codes C1 to C11.

4. The N code in Table 3 should be used with the specified reason if no ARCP was held due to COVID-19 disruption.

Table 3 **N code**

N code	Label	Description
N13	Other with reason given as "COVID-19"	It was not possible to convene any meeting that could be considered an ARCP panel. <i>Supporting the COVID-19 Response: Enabling Progression at ARCP</i> has a minimum requirement of two panel members.